



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

03 April 2023

MS. NIMFA D. VILLANUEVA,

Owner

DIRECT-A NON- SPECIALIZED WHOLESALE TRADING

10 Harvard, Brgy. J. Dela Peña,

Marikina City

Email: nimfamil01@gmail.com

SUBJECT: **NOTICE RE: PURCHASE ORDER NO. 058681-JBO**

Dear Ms. Villanueva:

Pursuant to Purchase Order No. **058681-JBO** in the total amount of **₱ 64,200.00**, for the **Supply and Delivery of Ink Cartridges for Canon Model MP287** intended for **Training and Development Division** under PR No. **HO-TDD23-001 (Item Nos. 1 & 2)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON

Vice President, Admin and Finance

Cf: Mr. R. A. Villarin – Manager, Logistics Dept.
Mr. C. C. Fernando Jr. – Manager, TDD

Received and Acknowledged by:

Rizal Carbo

Authorized Representative

Date: April 04, 2023

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